

# Plymouth Growth Board

Venue: Bond Dickinson, Ballard House

Date: Monday 17 February 2014

Time: 12.30 – 14.30

<b>Present:</b>	<b>Organisation:</b>	<b>Email:</b>
Paul Woods (PW) (Chair)	Wolferstans	<a href="mailto:pwoods@wolferstans.com">pwoods@wolferstans.com</a>
Dave Young (DY)	UNA Group	<a href="mailto:david.young@theunagroup.co.uk">david.young@theunagroup.co.uk</a>
Phil Davies (PD)	City College Plymouth	<a href="mailto:pdavies@cityplym.ac.uk">pdavies@cityplym.ac.uk</a>
Duncan Currall (DC)	Destination Plymouth	<a href="mailto:dc.enterprises@hotmail.co.uk">dc.enterprises@hotmail.co.uk</a>
David Draffan (DD)	Plymouth City Council	<a href="mailto:david.draffan@plymouth.gov.uk">david.draffan@plymouth.gov.uk</a>
Prof. Julian Beer (JB)	Plymouth University	<a href="mailto:j.beer@plymouth.ac.uk">j.beer@plymouth.ac.uk</a>
David Parlby (DP)	Plymouth Chamber of	<a href="mailto:david.parlby@plymouth-chamber.co.uk">david.parlby@plymouth-chamber.co.uk</a>
Cllr. Tudor Evans (TE)	Commerce	<a href="mailto:tudor.evans@plymouth.gov.uk">tudor.evans@plymouth.gov.uk</a>
Dawn Bebe (DB)	Plymouth City Council	<a href="mailto:dawnbebe@weareonshore.com">dawnbebe@weareonshore.com</a>
<b>Supporting Officers:</b>		
Chris Grace (CGr)	Plymouth City Council	<a href="mailto:christopher.grace@plymouth.gov.uk">christopher.grace@plymouth.gov.uk</a>
Adam Hickman (AH)	Plymouth City Council	<a href="mailto:adam.hickman@plymouth.gov.uk">adam.hickman@plymouth.gov.uk</a>
<b>Presenters:</b>		
Chris Garcia (CGa)	Heart of the South West LEP	<a href="mailto:chris.garcia@heartofswlep.co.uk">chris.garcia@heartofswlep.co.uk</a>
Stephen Bashford (SB)	Plymouth City Council	<a href="mailto:stephen.bashford@plymouth.gov.uk">stephen.bashford@plymouth.gov.uk</a>
Patrick Knight (PK)	Plymouth City Council	<a href="mailto:patrick.knight@plymouth.gov.uk">patrick.knight@plymouth.gov.uk</a>
Patrick Hartop (PH)	Plymouth City Council	<a href="mailto:patrick.hartop@plymouth.gov.uk">patrick.hartop@plymouth.gov.uk</a>
Adrian Dawson (AD)	Plymouth University	<a href="mailto:adrian.dawson@plymouth.ac.uk">adrian.dawson@plymouth.ac.uk</a>

<b>Apologies:</b>	<b>Organisation:</b>	<b>Email:</b>
Ann James (AJ)	NHS	<a href="mailto:lucy.baber@nhs.net">lucy.baber@nhs.net</a>
Anthony Payne (AP)	Plymouth City Council	<a href="mailto:anthony.payne@plymouth.gov.uk">anthony.payne@plymouth.gov.uk</a>
Steve Cardew (SCa)	Kawasaki Precision Machinery UK	<a href="mailto:scardew@kpm-uk.co.uk">scardew@kpm-uk.co.uk</a>
Tracey Lee (TL)	Plymouth City Council	<a href="mailto:tracey.lee@plymouth.gov.uk">tracey.lee@plymouth.gov.uk</a>
Josh Bunch (JBu)	Plymouth City Council	<a href="mailto:joshua.bunch@plymouth.gov.uk">joshua.bunch@plymouth.gov.uk</a>
Simon Chamberlain (SCh)	Ultimate Succession BIS	<a href="mailto:simon.chamberlain@ultimatesuccession.co.uk">simon.chamberlain@ultimatesuccession.co.uk</a>
Sally Edgington (SE)		<a href="mailto:sally.edgington@bis.gsi.gov.uk">sally.edgington@bis.gsi.gov.uk</a>

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Item	Subject	Action
<b>1.</b>	<b>a. b. c. d.</b>	
	PW welcomed attendees and thanked Bond Dickinson for hosting the meeting.  The minutes of the previous meeting were agreed. All matters arising complete.	
<b>2.</b>	<b>Extreme weather update – Chris Garcia / Chris Grace</b>	

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	<p>CGa outlined two overarching issues: Dawlish rail track and Somerset Levels flooding. The LEP is assisting in a number of areas, including:</p> <ul style="list-style-type: none"> <li>• Joining with working groups, inputting into recovery action plans, and looking at the economic case for investment.</li> </ul> <p>CGr outlined structures locally to cope with the effects of the extreme weather:</p> <ul style="list-style-type: none"> <li>• Established a business and community group.</li> <li>• Developed a 19-point action plan, including: 1-2-1 business visits and communications to promote Plymouth still being 'open for business.'</li> <li>• Group to meet regularly to review action plan.</li> </ul> <p><u>Discussion</u></p> <p>DP emphasised the need for a consistent peninsula approach on the rail requirements and investment needs.</p> <p>TE confirmed the key Ask – the South West needs a fast, resilient rail service. Part of this Ask is for an <i>additional</i> rail route into the South West.</p> <p>TE and TL have held discussions with peninsula leads, have written to the Parliamentary Transport Select Committee and will be meeting with this Committee next week. LEP's and others have been involved in the discussions.</p> <p>CGa confirmed the LEP's are working with the Peninsula Rail Task Force and are strongly behind a fast, resilient rail service for the South West.</p>	<p><b><i>Growth Board to inform CGr of any further business requirements, to feed into the action plan.</i></b></p> <p><b><i>PW to sign a letter of support, on behalf of the Growth Board, for TE's meeting with the Transport Select Committee.</i></b></p>
<p><b>3.</b></p>	<p><b>Local Economic Strategy – Steve Bashford</b></p>	
	<p>A 'final' LES review workshop was recently held to test the draft strategy. Attendees broadly agreed the strategy, providing the following comments:</p> <ul style="list-style-type: none"> <li>• A one-pager is required to show, at a high level, what the strategy is looking to achieve, highlighting big ticket projects.</li> <li>• An implementation plan alongside the strategy, with individual project leads.</li> <li>• A 'dashboard' to track progress of projects.</li> </ul>	

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	<p><u>Discussion</u></p> <p>SB confirmed there has been extensive business consultations and involvement in drafting the LES, including individual drafting groups.</p> <p>PW queried how the Growth Board will 'manage' the LES, as this is highlighted under the 'leadership and delivery management' section.</p> <p><b>Note: Growth Board agreed the draft LES, whilst emphasising the need to now focus on delivery.</b></p>	<p><b>Future agenda item on terms of reference / membership of Growth Board.</b></p>
<p><b>4.</b></p>	<p><b>City Deal – Patrick Hartop, Adrian Dawson, Patrick Knight</b></p>	
	<p>The Plymouth and Peninsula City Deal is one of the largest City Deal's, with nearly £20m Government investment. The Deal has three elements:</p> <p>a) <u>Marine Industries Production Campus / South Yard – Patrick Hartop</u> £21.5m to grow the marine sector by unlocking employment sites in South Yard and other key sites, creating a Marine Industries Production Campus (MIPC), to deliver jobs, employment space and deep water testing facilities.</p> <p>March 2015 is the deadline for transferring agreed South Yard areas to PCC. Key areas of work to achieve this include securing areas of land ready for transfer and enclaving costs.</p> <p>b) <u>GAIN Growth Hub – Adrian Dawson</u> Targeted business support programme, including enhanced business support co-ordination, local business support, and amplification of national business support programmes. The Growth Hub will be GAIN fronted, but with access to the Chamber, LEP's etc. Aiming to support over 20,000 businesses.</p> <p>Specific activities include a new web based and one-to-one signposting and referral service and co-ordinating financial support for businesses.</p> <p>Part of the Growth Hub is £3.2m for a business grant scheme, with grants ranging from £25,000-£1m to support business growth and the</p>	<p><b>Growth Board to signpost businesses to GAIN who may be interested in a business grant.</b></p>

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	<p>creation of jobs. <i>The grant scheme is currently open for expressions of interest. Grants need to be spent by the end of March 2015.</i></p> <p>c) <u>Deal for Young People – Patrick Knight</u> Targeted support to assist young people secure employment (particularly long-term unemployed), and to progress in their career once they are in employment. Three elements:</p> <p>i) Youth Gateway – A careers portal; personalised caseworker; and an information, advice and guidance hub. Aim to establish July 2014.</p> <p>ii) Employer and Employability Gateway – simplify access to employment, employability and skills. Includes a '1000 Club' model, employability matching service and an employability charter. Aim to establish July 2014.</p> <p>iii) Wage Progression Project – additional support for young people when in work to assist them to achieve a better job. Aim to establish May 2014.</p> <p>The 'Deal for Young People' is focused on existing businesses.</p> <p>d) Governance Includes a Peninsula Leadership Group (in place), City Deal Executive Committee (needs setting up), and a Delivery Programme Board (in place). In addition, the three individual elements of the City Deal will have their own governance arrangements.</p>	
<b>5.</b>	<b>Local Enterprise Partnership – Chris Garcia</b>	
	<p>a) Strategic Economic Plan (SEP) Three priorities within the SEP – 'Place', 'Business' and 'People'. The SEP highlights 'big' opportunities (Marine/City Deal, Hinkley, Exeter Smart Jobs, Aerospace) which are dependent on infrastructure (rail, road and digital connectivity and skills infrastructure).</p> <p>First draft of the SEP submitted to Government 19 Dec 2013. The draft</p>	

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	<p>is open for consultation (<a href="http://www.heartofswlep.co.uk/strategic-economic-plan">http://www.heartofswlep.co.uk/strategic-economic-plan</a>). The final version of the SEP is due 31 March 2014.</p> <p>CGr encouraged as many businesses as possible to input into the SEP. PD complimented the skills section of the SEP.</p> <p>b) EU Structural Investment Fund (EUSIF) Total funding for HotSW from the EUSIF is approx £101m, made up of ERDF (£57.88m) and ESF (£43.31m).</p> <p>EUSIF will support a large number (but not all) of the SEP priorities.</p> <p>Final EUSIF was submitted to Government 31 Jan 2014. Next steps include working up implementation plans and finalising governance.</p>	<p><b>Growth Board to view and comment on the draft SEP.</b></p>
<b>6.</b>	<b>Membership - Paul Woods</b>	
	<p>PW highlighted some possible gaps in membership of the Growth Board, e.g. representatives for property / development, investment, social enterprise. There should also be a focus on the LES flagship areas.</p> <p>DP said the role of the Growth Board needs to be very clear with the correct people attending to meet the group's aims.</p>	<p><b>AH to update ToR and draft a membership structure to discuss at next Growth Board.</b></p>
<b>7.</b>	<b>Forward Plan – Paul Woods</b>	
	<p>PW encouraged Growth Board members to forward future agenda items to AH and PW.</p>	<p><b>Growth Board to forward future agenda items to AH</b></p>
<b>8.</b>	<b>Written updates</b>	
	<p>Headline 2013 Economic Development achievements summary is being finalised and will be circulated to the Growth Board when complete.</p>	<p><b>AH to circulate 2013 Economic Development</b></p>

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		<i>achievements.</i>
<b>9.</b>	<b>Any Other Business</b>	
	PW reported that the Hospitals NHS Trust has recently joined the Plymouth Procurement Forum to provide local businesses with further opportunities to bid for contracts for the Hospitals Trust. This has already seen success with a local business recently awarded a printing contract.	
	<b>Date of next meeting</b> Monday 19 <sup>th</sup> May, 12.30-14.30 (lunch from 12noon), Bond Dickinson (Ballard House)	

## Agreed forward dates:

19 May 2014

7 July 2014

1 September 2014